

# WNCGBC Board Meeting - Meeting Notes

**Date:** March 3rd, 2008

**Location:** Earthfare Conference Room



Kevin Ward	1
Marcus Renner	
Maggie Carnevale	1
Jack Bebbler	2
Mary Love	1
Emily Coleman-Wolf	
Geoff Ferland	
Michelle Spevak	1
Hans Doellgast	
Frank Gomez	3
Paul Reeves	
Chad Lloyd	
Carl Donovan	
Candace Black	
Matt Siegel	
Maggie Leslie	1

## 1. Committee Reports

- Social – Earthpaint Wednesday at the Buyers Agency
- Speakers – 3 events in the past month
  - Transylvania HBA
  - Clean Air Community Trust – Progress Grant with high school students trained to teach others
  - GB101 & 201 list for year passed out

## 2. Directory Update

- Public distribution to start 3/25
- 25-30 locations to be posted on website
- 18,000 copies over 1 year
- [www.wncgreenbuilding.com](http://www.wncgreenbuilding.com) will have a forum
- Release Party
  - Volunteers to run door with Grey Eagle guy
  - \$500 total plus bands - \$1550 grand total
  - Suggested \$10 donation at door
  - 5pm-10:30pm 3/19
  - Bands – Buckarettes, Speed Square & Strut

## 3. Strategic Planning

- Lets give ourselves 2 months to complete this
- **Committees have 3 weeks to email drafts out to Board**
- **Next board meeting we will reserve 30-45 minutes for each committee**
- Committees
  - Grant writing – Mary Love (Chair), Maggie Carnevale
    - Haven't met yet
  - Personnel Policies & Procedures - Emily (Chair), Paul, Michelle
    - Draft copy distributed
    - Used 5 different examples to create the draft
  - Finance Policies - Geoff (Chair), Carl, Chad
    - Have met – need more time for their work
    - Discussed using a Request for Payment form (standard procedure)
      - Michelle to email an example to Candice and Maggie
  - Roles of Board / Job Descriptions for Staff – Marcus (Chair), Hans, Kevin
    - Rewrite original Board responsibilities
    - Putting together staff descriptions
    - Will be to the executive committee in 4 weeks

## 4. ACT Articles

- Maggie is having trouble keeping up with the demand for articles – needs help.
- We have done 40 or so so far
- Being printed every week to every other week
- Suggestion to get GB101 or 201 instructors to write article about topic
- Carl offered to help
- We need to rewrite the old ones with recent information
- We need to find out what the new rules are
  - Can we do case studies?
  - One on HBH and explain difference between levels

- Put link on website for those interested in helping with this
  - Put question on class evaluation forms
  - Michelle to approach UNCA and WWC about collaborating with student writers
5. **Upcoming Preservation Month (May)**
    - Green builders to submit any projects in historical districts for Griffin Award
    - Start discussions for joint award for green projects for next year (renovations)
  6. **Green Mortgages**
    - Should be here by April 1<sup>st</sup>
    - RBS Citizens
    - Perhaps Better rate, no closing costs – all details to be forthcoming
  7. **Treasurer's Report (see attached report)**
    - \$8,000 income for month
  8. **Health Insurance for Employees**
    - General discussion of strategic planning items
    - Voted to have Marcus & Emily as part of exec. committee (needed according to bylaws)

Next Board Meeting: **Monday, April 7th, 5:30 PM, Earthfare**